You must pay Business and Occupation Tax when the total of your annual taxable income (Column 4) exceeds $100,000.

<table>
<thead>
<tr>
<th>BUSINESS CLASSIFICATION</th>
<th>COLUMN 2</th>
<th>COLUMN 3</th>
<th>COLUMN 4</th>
<th>COLUMN 5</th>
<th>COLUMN 6</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>GROSS INCOME</td>
<td>DEDUCTIONS (See Below)</td>
<td>TAXABLE AMOUNT</td>
<td>RATE</td>
<td>TAX DUE</td>
</tr>
<tr>
<td>Manufacturing/Extracting</td>
<td>.0012</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retailing</td>
<td>.0012</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wholesaling</td>
<td>.0012</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Printing, Publishing or Extracting/Processing for Hire</td>
<td>.0015</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Retail Services</td>
<td>.0015</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services &amp; Other Business Activities</td>
<td>.0015</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

PENALTIES:
Late Returns must include the following penalties with payment, even if no tax is due:

- 1 to 30 Days Late: add 9% of Tax Due (minimum penalty of $5.00)
- 31 to 60 Days Late: add 19% of Tax Due (minimum penalty of $5.00)
- 61 or More Days Late: add 29% of Tax Due (minimum penalty of $5.00)

FINAL RETURN? If yes, please check one - Business was:
- YES
- NO
- MOVED
- SOLD
- CLOSED (See Reverse)

RETURN COMPLETED TAX RETURN TO ABOVE ADDRESS AND MAKE CHECK PAYABLE TO CITY OF ISSAQUAH
ANNUAL RETURNS

TAX PERIOD
JANUARY - DECEMBER

TAX DUE DATE
JANUARY 31

To avoid a Past Due penalty, your Tax Return must be post-marked on or by the Tax Due Date for the Tax Period you are reporting.

PENALTIES

If this Tax Return is past due, the following penalties must be included in your payment, even if no tax is due:

<table>
<thead>
<tr>
<th>DAYS PAST DUE</th>
<th>PENALTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>If postmarked 1 – 30 days after the Due Date</td>
<td>9% of Tax Due, Minimum of $5.00 Due</td>
</tr>
<tr>
<td>If postmarked 31 – 60 days after the Due Date</td>
<td>19% of Tax Due, Minimum of $5.00 Due</td>
</tr>
<tr>
<td>If received 61 or more days after the Due Date</td>
<td>29% of Tax Due, Minimum of $5.00 Due</td>
</tr>
</tbody>
</table>

ADDITIONAL INFORMATION

✓ Taxes are based on Gross Receipts. Please enter your gross receipts in the appropriate box on the front of form.
✓ If taxable amount after deductions is equal to or less than $100,000 for the year, no tax is due.
✓ If no tax is due, you do not need to submit a tax return form.
✓ The City of Issaquah does not allow all the deductions that the State of Washington allows. If you are not sure of a deduction, contact the City Finance Department. PLEASE NOTE: Costs of doing business are not deductible.
✓ DELIVERY TO BUYER OUTSIDE ISSAQUAH Deduction: If you are claiming a deduction for tangible personal property sold and delivered to buyer(s) outside Issaquah, you must keep records reflecting individual buyer(s) and the delivery address in the event of an audit.
✓ Please notify the City of Issaquah Finance Department if your business location(s) has changed.
✓ If you are unsure of your filing status, please contact the City Finance Department.

OWNERSHIP CHANGE OR BUSINESS CLOSURE

Please provide the following information if there has been a sale or closure of your business during this tax period:

Date Business Closed/Ownership Changed ____________________________________________

New Owner's Name: ___________________________________________________________________

New Owner's Address: ___________________________________________________________________

DELIVERY/FILING INSTRUCTIONS:

Mail this completed Tax Return to:
City of Issaquah
Finance Department
P.O. Box 1307
Issaquah, WA 98027

Or deliver in person to:
City of Issaquah
Finance Department
130 E. Sunset Way, 2nd Floor
Issaquah, WA 98027