



**City Clerk's Office**  
130 E. Sunset Way | P.O. Box 1307  
Issaquah, WA 98027  
425-837-3000  
[issaquahwa.gov](http://issaquahwa.gov)

## 2020 Board/Commission Recruitment

This listing is provided to assist you in selecting a board or commission for application. Please note,

- Members serve without compensation.
- Meetings are held in the evenings.
- Members are expected to attend all regular and special meetings throughout the year, unless they have an excused absence.
- Meetings may be subject to video recording for live broadcasting and rebroadcasting purposes.
- Recruitment is limited to positions that are vacant or with expiring terms. The number of openings for each board or commission varies, and is noted below. Some positions may remain unfilled.
- If warranted, the recruitment period may be extended for a specific board or commission.
- Applications are accepted from community members beyond Issaquah's City limits, however, most boards and commissions require a majority membership to live within the City's official boundary.
- Council has the authority to modify the charter or sunset any board or commission via ordinance.

Board/Commission

Current meeting schedule

### Arts

Created in 1988, this commission enhances the quality of life for Issaquah citizens and visitors by supporting and encouraging visual and performing arts in and for the community.

Qualifications: Interest in the arts as evidenced by knowledge, support and experience.

Openings: 1 Regular position; 2 Alternate positions

6:30 p.m. the second Monday of each month

Coho Room at City Hall,  
130 E. Sunset Way

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## Cable TV

Created in 1984, this commission regulates and oversees the operations of cable television in Issaquah to ensure quality service to residents. It also oversees the operations of the City's government access cable channel ICTV Channel 21.

Meets as needed

Qualifications: Interest in cable television/ telecommunications as evidenced by training, experience, or actions. No employees or person with ownership or financial interest with the cable

Coho Room at City Hall,  
130 E. Sunset Way

television/telecommunications permittee or franchise holder, nor any relative or agent of such employee or person, shall be eligible for membership.

Openings: 2 Regular position; 2 Alternate positions

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## Cemetery

Created in 1983, this board advises the Mayor in connection with the management and control of the City-owned cemetery, including perpetual care, improvements and expansion.

6:30 p.m. the first  
Thursday of each month

Qualifications: Interest in or knowledge of cemetery operations.

Parks & Recreation  
Administration Bldg.,  
115 S.E. Bush Street

Openings: 1 Regular position; 1 Alternate position

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## Civil Service

Created in 1980, this commission administers a Civil Service System, pursuant to State law, for certain full-time Police Department employees related to appointments, promotions, layoffs, retention, classifications, terminations and discipline.

4:30 p.m. the fourth  
Thursday of each month

Qualifications: Must be a citizen of the United States, resident of the City of Issaquah for at least 3 years and a registered voter of King County.

Coho Room,  
130 E. Sunset Way

Openings: 1 Regular position

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## Development

Created in 1983, this commission reviews all land use actions requiring a Level 3 review. The Commission further serves as an advisory board to the City Council on land use actions requiring council approval (Level 5 review).

Qualifications: Knowledgeable in matters of land use, design and aesthetic judgment by virtue of training, education and/or experience. Members preferably selected from the following professions, backgrounds and experience: architecture, landscape architecture, engineering, physical or natural sciences, urban design and planning, development, building construction, local business persons, and City residents.

Openings: 2 Regular positions; 3 Alternative positions

7 p.m. the first and third  
Wednesday of each month

Council Chambers,  
135 E. Sunset Way

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## Economic Vitality

Created in 2012, this commission provides additional expertise – both to the Mayor and City Council – necessary to enhance and facilitate economic development within the City. The commission also acts as a catalyst between the City Council, developers, residents and the business community to expand and improve the economic climate of Issaquah within the context of the City’s commitment to social and environmental objectives.

Qualifications: Representatives from various professional disciplines including City planning, economic recruitment, property development, real estate, law, finance, retail, restaurants, tourism, business or individuals who have an interest in economic development as evidenced by training, experience, or actions.

Openings: 4 Regular positions

5:30 p.m. the third  
Wednesday of each month

Pickering Room,  
1775 12th Ave. N.W.

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## Human Services

Created in 2007, this commission advises the Mayor and City Council on matters concerning human services planning and funding. The commission plays a vital role in studying emerging issues and concerns in the human services area to ensure that the basic survival needs of Issaquah residents are met and that support systems are in place to help people through economic and personal crisis.

Qualifications: Interest in human services as evidenced by knowledge, support and experience. At no time shall a member of the Commission also be employed by, or serve on the board of directors of a human service agency delivering services to City residents.

Openings: 1 Regular position; 2 Alternate positions

6:30 p.m. the fourth  
Tuesday of each month

Pickering Room,  
1775 12th Ave. N.W.

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## Parks

Created in 1983, this board provides guidance and direction in meeting the City's parks and recreational needs by advising the Mayor and Parks & Recreation Director on matters relating to the planning; acquisition, development; and operation of parks, facilities and recreational programs inside the City limits.

Qualifications: Interest in parks and recreation as evidenced by training, experience or actions.

Openings: 2 Regular positions; 1 Alternate position

7 p.m. the fourth  
Monday of each month

Pickering Room,  
1775 12th Ave. N.W.

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## Planning Policy

Created in 1983, this commission serves as a policy advisory body to the Mayor and provides guidance and direction for Issaquah's future growth through continued review and improvement to the City's Comprehensive Land Use Plan and related land use documents.

Qualifications: Interest in environmental affairs, planning, land use, and residential and commercial development as evidenced by training, experience or actions.

Openings: 2 Regular positions; 2 Alternate positions

6:30 p.m. the second  
and fourth Thursday  
of each month

Council Chambers,  
135 E. Sunset Way

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## River & Streams

Created in 1983, this board advises the Mayor and City Council on how to protect, preserve and enhance the water quality in Issaquah's waterways, as well as protect the fish, birds and mammals that depend upon these aquatic environments.

7 p.m. the first and third  
Tuesday of each month

Qualifications: Knowledgeable in the life sciences, hydrology, or geology areas as evidenced by training and/or experience.

Pickering Room,  
1775 12th Ave. N.W.

Members shall not be City employees or elected officials.

Openings: 4 Regular positions; 2 Alternate positions

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## Sister Cities

Created in 2007, this commission increases the knowledge, goodwill and understanding of the world through people-to-people diplomacy, education, cultural exchanges, economic exchanges and humanitarian assistance.

6:30 p.m. the second  
Tuesday of each month

Qualifications: Interest in arts and cultural exchange, economic development, education, business, and youth by training, experience or actions.

Eagle Room,  
130 E. Sunset Way

Openings: 3 Regular positions; 2 Alternate positions

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## Transportation

Created in 2017, this board provides additional expertise and advice on the City's transportation system and goals.

6:00 p.m. the fourth  
Monday of each month

Qualifications: Knowledge and interest in transportation policy and planning. Membership will be of professionals from transportation disciplines including planning, engineering, transit, nonmotorized, technology, construction, program management, and community members who have an interest in transportation as evidenced by training, experience or actions.

Eagle Room,  
130 E. Sunset Way

Openings: 2 Regular positions; 2 Alternate positions

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