

# Utility Service Application

(Water / Sewer / Storm)



**Site Information:**

Site Name / Description: \_\_\_\_\_  
 Site Street Address: \_\_\_\_\_  
 Parcel Number: \_\_\_\_\_  
 Plat: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

**Owner Billing Information:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_

Requested Meter Size (in.): \_\_\_\_\_ (one meter per form)

**STAFF USE ONLY BELOW THIS LINE**

**Water Utility:** (Separate application required for each meter)

**Action:**     New Service     Abandon Service     Change to Account / Use     No Change

**Provider:**    City                       Other District Water             Private System (well)

**Type:**         Single Family                       Duplex (Separate Meters)             Duplex (Shared Meter)  
                    Commercial                       Public Authority                       MF / Apartments / Trailer Court  
                    Fire                                       Irrigation (Private)                       Irrigation (City Park)

**Service Info:**

Previous Meter Size (in.): \_\_\_\_\_  
 Install Water Meter Size (in.): \_\_\_\_\_  
 Drop In     Full Install                      No. of Dwelling Units Served by Meter: \_\_\_\_\_  
 Flow-through Fire System                       Other Changes: \_\_\_\_\_

**Fees:** Installation / Modify: \_\_\_\_\_ RCFC: \_\_\_\_\_ GFC: \_\_\_\_\_

**Sewer Utility:**

**Action:**     New Service     Change of Use Only             Abandon Service             No Change

**Provider:**    City                       Other District Sewer             Onsite Septic System

**Use:**         Single Family     Multi-Family     Duplex (Individual Service)     Duplex (Shared Service)  
                    Commercial / Trailers / Public Authority

**Stormwater Utility:**

Single Family Residential/Duplex                       Non-Residential (Multi-Family/Condo/Commercial)  
 Vacant Parcel (see reverse side)                      Impervious Surface Area on Parcel (Sq Ft): \_\_\_\_\_  
 Exempt (see reverse side)                                       Infiltration Credit Percent (see reverse): \_\_\_\_\_  
 Exempt reason: \_\_\_\_\_

**Reviewed by:** \_\_\_\_\_

**Permit No:** \_\_\_\_\_    **Issuance Date:** \_\_\_\_\_    **Finance Account #:** \_\_\_\_\_

**Note:** \_\_\_\_\_

**PUBLIC WORKS OPERATIONS DEPARTMENT:**

Date Meter Installed: \_\_\_\_\_ By: \_\_\_\_\_

Multiple Stormwater Parcels on New Plats:

For new plats of undeveloped parcels and tracts, please provide the following information on a separate tabulation. Submit a separate application for each plat and owner. Obtain parcel IDs from King County Assessors. Also provide street address if known.

Parcel ID (if known)	Plat Name	Block	Lot	Use	Exempt?	Finance Account (City Use Only)
	TALUS DIV A	1	1	Vacant (SFR)		
	“		2	Vacant (SFR)		
			3	Vacant (MultiFam.)		
	“		Tract A	Open Space	Y	
	“		Tract B	Stormwater Mngt	Y	
			etc....			

Stormwater Definitions:

**Impervious surface** means a hard surface area which either prevents or retards the entry of water into the soil mantle as under natural conditions prior to development. Common impervious surfaces include, but are not limited to, roofs, walkways, patios, driveways, parking lots, storage areas, areas which are paved, graveled or made of packed or oiled earthen materials, dirt or gravel roads and parking lots subject to regular vehicular traffic, or other nonvegetated surfaces which similarly impede the natural infiltration of surface and stormwater. Open uncovered flow control or water quality treatment facilities, cleared areas of mining facilities not subject to compaction by vehicles or equipment, and temporarily cleared areas at permitted development sites shall not be considered as impervious surfaces. For new development, a state of impervious condition begins upon completion of the building foundation phase of construction.

**Vacant (undeveloped) parcel:** any parcel which has not been altered from its natural state by construction, creation or addition of impervious surfaces. Nonresidential parcels with less than 1,000 square feet of impervious surface area shall be considered undeveloped.

**Exempt parcels** per IMC 13.30.070(B)(6): These parcels are exempt from the stormwater charge. State reason on application as shown below in underlined text:

- a. Open Space: Open space parcels, including privately owned parcels designated as native growth protection easements in their entirety, and publicly owned parcels zoned as Community Facilities – Open Space or Lake Tradition – Natural Resource Conservation Area.
- b. Floodway: Residential parcels that are permanently undevelopable due to Federal Emergency Management Agency regulatory floodway designation and associated development restrictions.
- c. Critical Area: Residential parcels that are undevelopable due to critical area designations, such as streams and wetlands and their buffers.
- d. Small Parcel: Small undeveloped parcels with total assessed value less than or equal to \$20,000 and impervious surface area less than 0.5 ESU.
- e. Public: Nondeeded public lands, such as stream corridors and water bodies, except street right-of-way.
- f. Stormwater Mngt: Utility parcels that contain stormwater detention/retention ponds as the primary use.
- g. City: All City road rights-of-way and City-owned properties used for public purposes or City operations.
- h. State ROW: All State highway rights-of-way.

**Infiltration Credit** per IMC 13.30.070(B)(7): Developed parcels that infiltrate runoff in a private site stormwater infiltration facility may receive the following stormwater service charge discount:

Design Storm	Discount
100-year	50%
50-year	40%
10-year	30%

A Technical Information Report prepared by a licensed professional engineer shall be provided to document the engineering design of the facility.

Senior and/or Low Income Utility Discounts

Discounted water, sewer and stormwater rates for senior and low income residents must meet requirements of IMC 13.92. Applications are submitted separately through the Finance Department.