

FALL 2020

Preschool Health & Safety Plan

(Last revised: 8/27/2020)

This is a fluid document. As recommendations change, we will continue to make updates. If you should have any suggestions or comments, please feel free to reach out!

cathyj@issaquahwa.gov We are all in this together!

Students, Staff and Parents are **NOT** to be at Preschool if they:

- Are sick.
- Are exhibiting signs of COVID-19 or have been in close contact with someone who has a confirmed or suspected diagnosis of COVID-19 in the last 14 days.
- Are at high risk due to health conditions.

CDC = Center for Disease Control WA DOH = Washington Department of Health
KCPH = King County Public Health

MASKS/CLOTH FACE COVERINGS

- All City Staff will wear masks while inside City facilities.
- Per KCPH, children ages 2-4 are strongly encouraged to wear a face covering. All children ages 5 years & up should wear a face covering unless medically directed to do otherwise.
- Staff will use KCPH guidelines when monitoring students wearing masks.
 - Use the ties or ear loops to take mask on and off
 - Ensure student can breathe while wearing mask
 - Wash hands after handling mask
- Per KCPH, a face covering is not needed when you are outside walking, exercising, or otherwise outdoors if you are able to regularly stay 6 feet away from other people who do not live with you.

MASK PROTOCOL (WA DOH)

- **DO** cover your face with a couple layers of cloth while in public places.
- **DO** wash your hands or use hand sanitizer before you put your mask on and after you take it off.
- **DO** wash your cloth face covering in a washing machine after use.
- **DO** make sure the cloth face covering covers both your mouth and nose.
- **DON'T** think that wearing a cloth face mask makes it safe to come within six feet of other people. At best, a cloth face covering is just one added level of precaution. It does not really help unless we are also washing our hands, staying home when we are sick, and practicing physical distancing.
- **DON'T** touch your cloth face covering after you put it on. Try not to touch your face at all.

HAND WASHING

- Staff and students will wash their hands with soap and water upon arriving to Preschool, after each activity and before leaving Preschool.
- Hand washing with soap and water takes at least 20 seconds.
- Sanitizer will also be strategically placed around the facilities for use anytime. Sanitizer must be alcohol-based with at least 60% alcohol.

SMALL GROUPS

- Class sizes need to decrease to comply with KCPH guidelines, class sizes need to decrease to 5 students and 1 teacher. At Memorial Park Center, 2 teachers will be present.
- The CDC Guidelines state that students are considered a low-risk population. While physical distancing within the Small Group is ideal, it is not as crucial.

PHYSICAL DISTANCING

- Physical distancing should be practiced to the maximum extent while still allowing for the care of the students.
- Staff are planning activities in which physical distancing is possible.
- Staff should stay 6 feet apart from each other.

ACTIVITY PLANS

- Staff will lead activities that do not require touching or closeness.
- Staff will limit the sharing of items. If items are shared, students will be reminded to not touch their faces and quickly use sanitizer.

STUDENT'S PERSONAL BELONGINGS

- Students should bring the following items each day to Preschool:
 - Child-Sized Mask
 - Labeled Jacket
 - Pocket Folder provided by Preschool
- Students will bring the following items to remain in the classroom:
 - Labeled Extra Set of Clothing
 - Extra Child-Sized Mask
- Students will not bring any other personal items from home.
- Upon arrival to Preschool, students will place belongings in their own cubby.

SCHOOL SUPPLIES

- Each student will receive a caddy full of supplies for their use only.
 - Possible Contents: Markers, Colored Pencils, Crayons, Pencils, Glue, Glue Stick, Safety Scissors, Paintbrush

STUDENT SIGN-IN/SIGN-OUT PROCESS

- The Sign-In/Sign-Out Process will occur outside the Maple Room at the Community Center. Parents will not need to enter the facility.
- All parents are expected to wear masks, as suggested by the CDC.
- Per KCPH, we encourage the same parent/guardian to sign-in and sign-out every day.
- There will be a cup full of clean pens and a cup for used dirty pens. Each pen is used by one person only. Dirty pens will be disinfected on a regular basis.
- Hand sanitizer will be available.
- **DAILY SIGN-IN:**
 - While maintaining physical distancing, Teacher will ask parent/guardian to sign in with signature and time.
 - While maintaining physical distancing, Teacher will conduct **Student Health Screening.**
 - Student's temperature will be checked using a non-contact thermometer to ensure that temperature is not above 100.4 degrees.
 - Per WA DOH, the parent/guardian will be verbally asked the following questions:
 1. Has your child had any of the following symptoms in the last 72 hours?
 - A dry cough, shortness of breath or breathing difficulty
 - A fever of 100.4 degrees or more
 - Diarrhea or Vomiting
 - Sore throat
 - Chills
 - New loss of taste or smell
 - Muscle aches
 - Unusual fatigue
 2. Does anyone in your household have any of the above symptoms right now?
 3. Has your child been in close proximity with anyone suspected or confirmed with COVID-19?
 4. Has your child taken any medication to reduce fever prior to coming to Preschool?
 - If any of the above answers are "yes", student may not attend Preschool and must immediately go home.
 - If the above answers are all "no", student may attend Preschool.
 - After student drops belongings in cubby, student will immediately wash their hands.
- **DAILY SIGN-OUT:**
 - While maintaining physical distancing, Teacher will check ID and Participant Information Form. Authorized adult will sign out with signature and time.

CASE OF COVID-19

If a student, staff member, parent or other person within our program is suspected or confirmed with COVID-19, the following steps will take place:

- If person is on site, they will immediately be sent home or isolated until sent home. If isolated while on site, person should wear a mask.
- All areas visited by sick person will be closed off. We will open doors and windows to the outside and use fans to circulate air. We will need to wait 24 hours before cleaning and disinfecting those areas.
- We will communicate with Staff, Preschool Families and King County Health Department.
- Per WA DOH, if a student or staff member tests positive for COVID-19, all members of the infected person's Small Group/Class is considered a close contact and should self-quarantine for 14 days.
- Per WA DOH, the ill staff member or student may return to Preschool when:
 - At least 3 days (72 hours) have passed since recovery – defined as no fever without the use of medications and improvement in respiratory signs like cough and shortness of breath
 - AND**
 - At least 10 days have passed since symptoms first appeared.

STAFF TRAINING

The following topics related to COVID-19 are included in Preschool Staff Training, prior to the first day of Preschool:

- Staff stay home if sick.
- Health Screening steps upon arriving to work
- Health Screening steps for students
- Modified Sign-In/Sign-out procedures
- Proper mask protocol
- Proper glove protocol
- Physical Distancing
- Smaller staff to student ratio; consistent small groups
- Facility/Small Group flow
- Cleaning & disinfecting expectations and protocol