

Banner over Front St Installation Criteria

Purpose

The City of Issaquah Administration has determined that allowing banners to be hung by non-profit community organizations is in the public interest by giving notice of events that build community through art, theatre, social interaction, special events and attractions. The City of Issaquah will accommodate this activity by hanging banners at cost per these criteria.

Banner Construction

1. Total size: 25 ft x 4 ft.
2. All banners must be equipped with wind slits.
 - a. Wind Slits: 3 staggered rows of wind slits, with 6" half-circles, 2 ft apart.
 - b. The wind slits are to be glued together so that no air gets between the layers of the banner.
3. Banners must have a ½ inch brass grommets installed on each corner and every 4 feet across the top.
4. Banners must be made of 18 ounce vinyl, heavy poly cotton or wind reduction material such as vinyl mesh. Other materials that are equipped with wind slits may be considered, but are subject to approval upon inspection. Documentation of the banner material must be provided with the banner.
5. Perimeter of the banner must be stitched and nylon re-enforced.
6. The City will provide the cable and rope to install the banner.

Banner Installation Coordination

1. All Banners must be delivered one week prior to the scheduled installation date, to the Public Works office located at 670 1st Ave. NE.
2. Banners will be available for pick up one day after removal at this same location.
3. The City of Issaquah is not responsible for lost, stolen or damaged banners. Banners are the sole responsibility of the owner.
4. The City of Issaquah Public Works does not accept direct shipments from the manufacturer.