

City of Issaquah
Contractor's Code of Conduct
For working in the City of Issaquah

To decrease the impact that construction has on residents and businesses, Issaquah has implemented this Contractor Code of Conduct. The Contractor Code of Conduct intends to increase awareness and specifically address and enforce the following principles, outlining what contractors working in the city will do to minimize disruptions and inconveniences to the public. Contractors have an obligation to be a “good neighbor” during construction. Issaquah’s Contractor Code of Conduct is as follows:

1. *Keep the noise levels down*

- Construction will not begin before 7 am. It is only allowed between the hours of 7:00 a.m. and 6:00 p.m. on weekdays, excluding weekends and weekdays that are legal holidays (unless authorized by an extended work hours permit), as observed by State law and defined in RCW 1.16.050, when no such construction activity shall be permitted.
- Workers arriving at the project site will respect the community’s desire for quiet before construction begins.
- Do not leave equipment idling.
- Secure road plates.

2. *Help keep Issaquah clean and well maintained*

- Do not litter; use permit approved dumpsters. Reasonably remove garbage and debris on the site and adjacent to the project.
- Keep streets and sidewalks free of dirt and follow approved dust control measures.
- Park on-site or on designated areas that are approved by the city.
- Provide on-site sanitation facilities and schedule regular pickups. Placement of portable restroom facilities and solid waste disposal should be so as to minimize impact on neighboring property.
- Materials will not spill or blow from trucks traveling to and from the worksite; and all contractors and sub-contractors shall follow the approved the haul routes approved by the city.
- Whenever possible, water or other utility shut-off notices will be distributed at least 48 hours before the water/any other utility is scheduled to be shut-off.
- The site will be protected against unauthorized dumping and trespassing.

3. *Help keep the community informed about the project*

- Construction personnel will be courteous to the public and will refer all questions to the designated Community Construction Liaison. A sign shall be posted on the site per city specifications and include information about the project and contact information for the liaison who can be reached at all times.
- An overall project schedule along with detailed information about immediate project activities will be maintained and kept up to date and shared with the city and the surrounding community members. Contractor Code of Conduct shall also be posted on the construction site. The contractor will contact neighboring properties within 300 feet of the project to exchange contact information and create an open line of communication
- 24-Hour Notifications signs will be prepared by the project staff in order to inform the public of impending work (i.e. water shutdowns, parking interruptions, traffic pattern changes, access restrictions, etc.) and must be posted by the Contractor in the affected geographical area as directed by the City, at least 24 hours before the start of such work.
- Maintain reasonable street access for residents and emergency vehicles at all times.
- Maintain access to resident and business driveways; maintain traffic control plan

4. *Build in a safe manner*

- Temporary walkways will be clearly marked and clear of obstacles.
- Access to active fire hydrants will be maintained.
- Obey traffic rules.
- Steel road plates will be skid-resistant.
- Certified flaggers will be used when equipment is moved into and out of congested or high-volume traffic areas as per the city’s traffic control plan
- Temporary asphalt ramps and roadway restorations will be well maintained. Other appropriate safety measures (fall protection, etc)

CONTRACTOR TO SIGN